



**InStaFlex**

**Summary of WP9: Project  
management, coordination, and  
dissemination**

Submitted to: FOD Economy  
Lead Partner: PropheSea

# Instaflex Project – Results Report

---

## 1. Project Information

|                       |   |
|-----------------------|---|
| Project Title         | InStaFlex   |
| Client                | FOD Economy   |
| Lead Partner Report   | PropheSea   |
| Partner Organisations | University of Antwerp, Royal Meteorological Institute, Oktow, PropheSea |

**oktow**

EXPERTS IN DATAFLOW



**Universiteit  
Antwerpen**



*propheSea*

## 2. Document Version History

| Version | Date       | Author(s)      | Description / Changes | Final Approval |
|---------|------------|----------------|-----------------------|----------------|
| 0.1     | 29/10/2025 | Tomas Van Oyen |                       | OK             |

## 3. Executive Summary

We summarize the project management, coordination, and dissemination activities.

## 4. Overview

### 1. Meetings

- a. Kickoff meeting was organized on Tuesday 8/10/2024
- b. Regular (touchpoint) meetings were organized, here below we list the dates:
  - i. Tuesday 14/01/2025
  - ii. Friday 17/01/2025
  - iii. Thursday 20/03/2025
  - iv. Tuesday 01/04/2025
  - v. Tuesday 22/04/2025
  - vi. Monday 05/05/205
  - vii. Monday 23/06/2025
  - viii. Thursday 21/08/2025
  - ix. Thursday 28/08/2025

### 2. Non-scientific dissemination

- a. The website ( [www.instaflex.be](http://www.instaflex.be) ) was initiated
- b. After the progress meeting (05 / 05 / 2025) the website was updated with a blog.
- c. The initiation of the website and the blog-update was disseminated via LinkedIn and newsletters.

## 5. Contact and Acknowledgements

| Organisation                          | Contact Person      | Email  |
|---------------------------------------|---------------------|--|
| <b>PropheSea</b>                      | Tomas Van Oyen      | <a href="mailto:tomas.vanoyen@prophesea.eu">tomas.vanoyen@prophesea.eu</a>       |
| <b>Oktow</b>                          | Brecht Zwaenepoel   | <a href="mailto:brecht@oktow.be">brecht@oktow.be</a>                             |
| <b>University of Antwerp</b>          | Peter Hellinckx     | <a href="mailto:peter.hellinckx@uantwerpen.be">peter.hellinckx@uantwerpen.be</a> |
| <b>Royal Meteorological Institute</b> | Joris Van den Bergh | <a href="mailto:joris.vandenbergh@meteo.be">joris.vandenbergh@meteo.be</a>       |